**Uniform Guidance Definitions**

**Engagement** (as used in Uniform Guidance §200.308): A principal investigator (PI) is “engaged” in a project if he or she able to carry out the following responsibilities with regard to a sponsored project:

- Ensure the scientific integrity of the sponsored project;
- Oversee the financial management of project funds (see Contracts and Grants Manual §6-400);
- Ensure adherence to all internal University policies;
- Ensure adherence to the sponsor’s terms and conditions, including reporting and record keeping requirements enumerated in the award document; and
- Monitor the technical progress and claimed costs of subrecipients.

These responsibilities may be carried out on or off campus. Should a PI be unable to fulfill these requirements for more than three months, the PI will be considered “disengaged” from the project, and the University must identify an alternative PI to manage the project and obtain sponsor approval for the substitution.

**Integral** (as used in Uniform Guidance §200.413): An “integral” administrative or clerical service contributes directly to the success of the project and supports a programmatic objective.

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1 This document is a work in progress. It will be periodically updated as more guidance becomes available from UCOP, the federal Office of Management and Budget, and federal sponsors.

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