

Sustainable Products Search Tool User Guide

Background

In August 2018, the UC adopted an updated [Sustainable Procurement Policy and associated Guidelines document](#). For the first time, this Policy sets a system-wide goal of putting 25% of all spend for goods in select categories, towards products that meet “UC Green Preferred” criteria. In addition, there are now minimum mandatory sustainability criteria certain products must meet.

We know that shopping for products with stated positive social and environmental benefits is not always easy or straightforward. We have numerous hosted and punch-out catalogs, each with their own functionality, making it difficult to navigate different companies’ product specification, environmental attributes, and third party certifications.

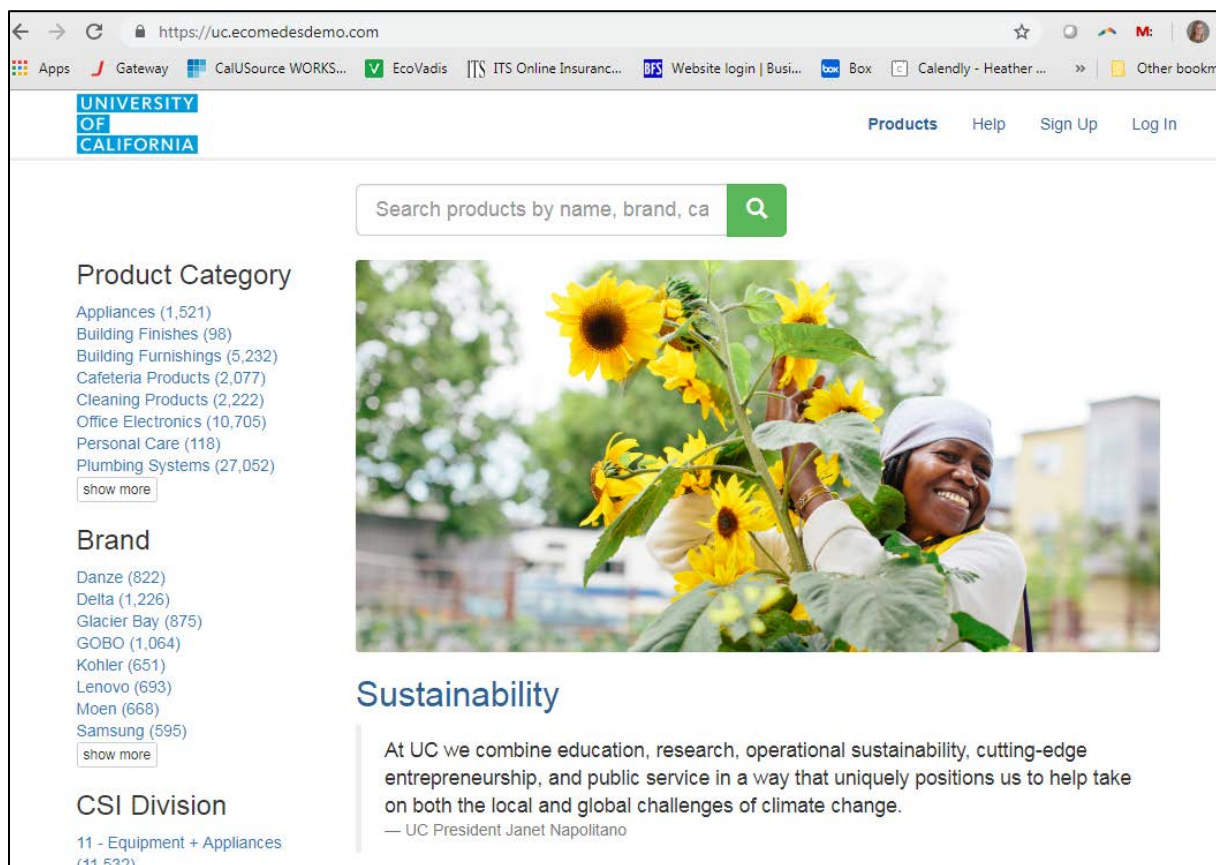
In order to make it easier for both buyers and our contracted suppliers, UC Santa Barbara is piloting a new platform that enables purchasers to find products that comply with the new UC Sustainable Procurement Guidelines. We encourage Gateway users to try out this new search tool, and send your feedback to heather.perry@ucsb.edu.

Step-by-Step User Guide

Step 1. Access Platform

Copy and paste the following link into your web browser, or click to it from the Gateway homepage under Sustainability:

<https://uc.ecomedes.com/>

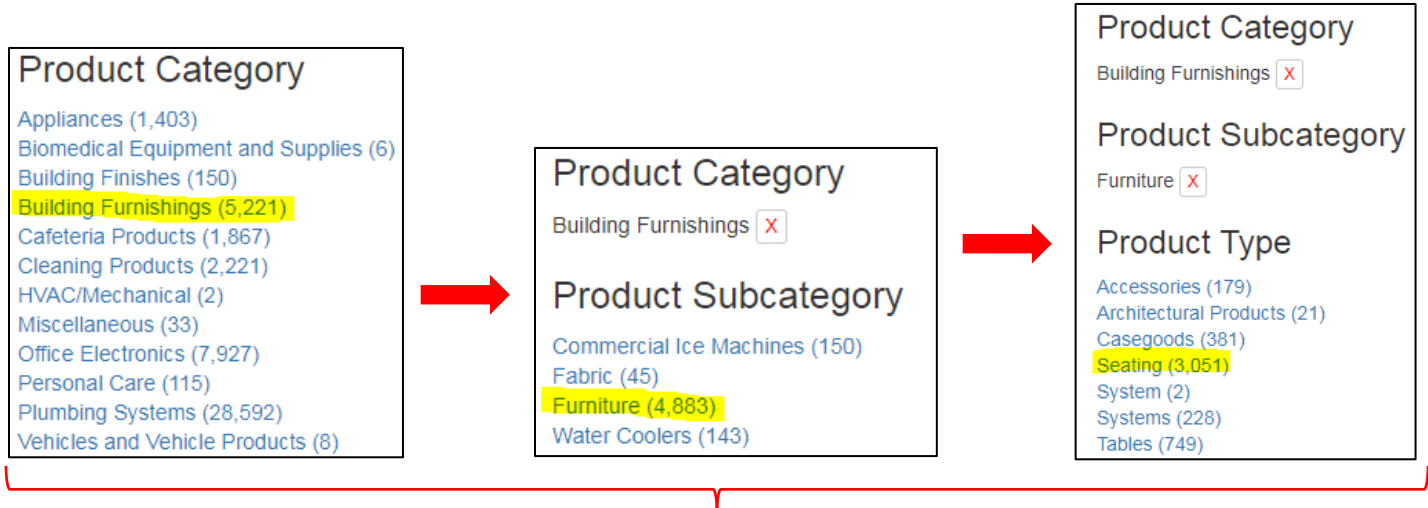


The screenshot shows a web browser window displaying the UC Sustainable Products Search Tool. The browser address bar shows the URL <https://uc.ecomedesdemo.com>. The page header includes the University of California logo and navigation links for Products, Help, Sign Up, and Log In. A search bar is prominently displayed with the placeholder text "Search products by name, brand, ca" and a magnifying glass icon. Below the search bar, there are three main sections: "Product Category" with a list of categories and item counts (e.g., Appliances (1,521), Building Finishes (98)), "Brand" with a list of brands and item counts (e.g., Danze (822), Delta (1,226)), and "CSI Division" with a list of divisions and item counts (e.g., 11 - Equipment + Appliances (11,532)). To the right of these sections is a large image of a smiling woman holding a bouquet of sunflowers. Below the image is a "Sustainability" section with a quote: "At UC we combine education, research, operational sustainability, cutting-edge entrepreneurship, and public service in a way that uniquely positions us to help take on both the local and global challenges of climate change." attributed to UC President Janet Napolitano.

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Step 2. Shop by Product Category, Brand, or Ecolabel

Start by selecting the Product Category you're shopping for from the Product Category List on the left panel. You can then drill down using the Product Subcategory, Product Type, and Brand lists. For example, if you're looking for Office Furniture, click on the "Building Furnishings" category heading. Then click on the "Furniture" Subcategory, and then on the Product Type and Brand, if you know. Alternatively, you can type the name of the product you're looking for in the main Search bar at the top of the page.



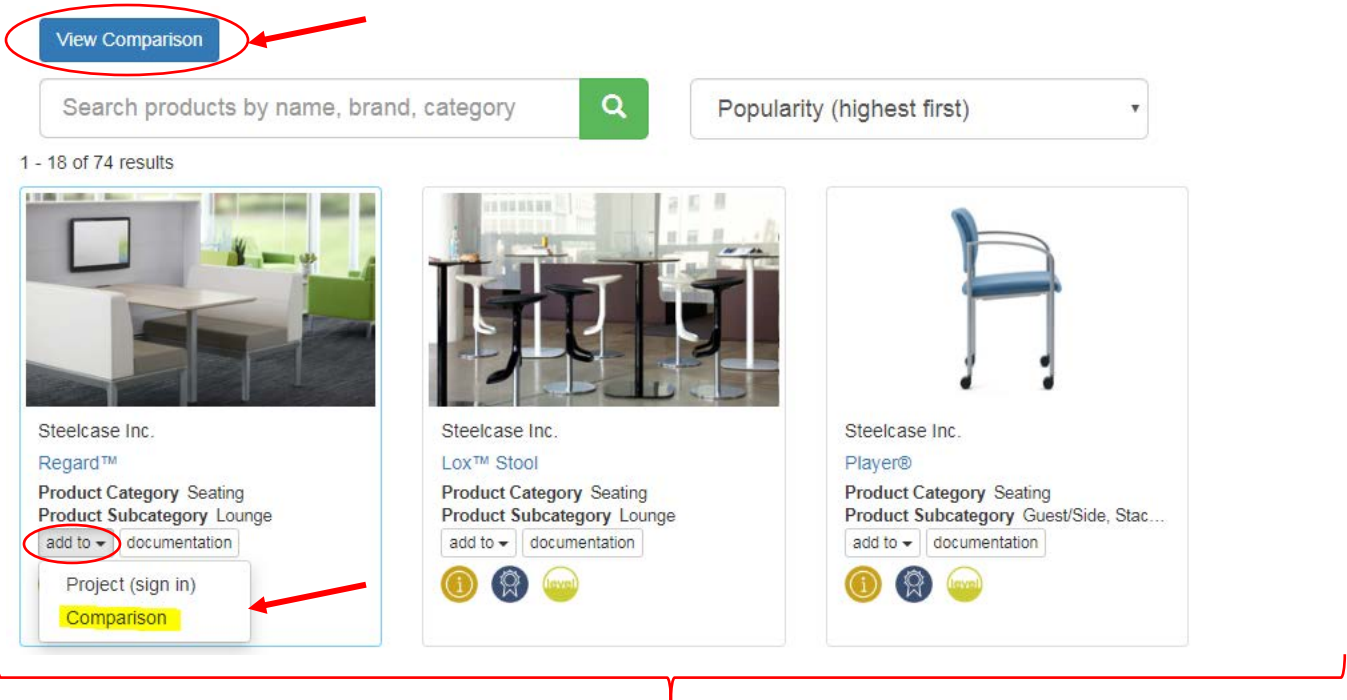
The screenshot shows the search tool interface with the following elements:




- Header:** UNIVERSITY OF CALIFORNIA, Products, Help, Sign Up, Log In
- Search Bar:** Search products by name, brand, category. Popularity (highest first)
- Filters (Left Panel):**
 - Product Category:** Building Furnishings X
 - Product Subcategory:** Furniture X
 - Product Type:** Seating X
 - Product Subtype:** Classroom (2), Executive (3), Guest/Side (17), Lounge (38), Patient Room (4), Stacking (6), Task (14)
 - Brand:** Steelcase Inc. X
 - CSI Division:** 12 (74)
 - Third Party Ecolabels:** BIFMA LEVEL® (74)
 - Certifiers:**
- Results (1 - 18 of 74 results):**
 - Item 1:** Steelcase Inc. Regard™. Product Category: Seating; Product Subcategory: Lounge.
 - Item 2:** Steelcase Inc. Lox™ Stool. Product Category: Seating; Product Subcategory: Lounge.
 - Item 3:** Steelcase Inc. Player®. Product Category: Seating; Product Subcategory: Guest/Side, Stacking.
 - Item 4:** Steelcase Inc. SW_1 Lounge & Guest Chairs. Product Category: Seating; Product Subcategory: Guest/Side, Lounge.
 - Item 5:** Steelcase Inc. bivi™ rumble seat™ with bivi™ ho... Product Category: Seating; Product Subcategory: Lounge.
 - Item 6:** Steelcase Inc. media:scape® Lounge with ledge. Product Category: Seating; Product Subcategory: Lounge.

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Step 3. Compare Products

If you want to see a side by side comparison of products and their sustainability certifications, you can click on “add to” and then select “Comparison” from the dropdown. Once you’ve selected all products you want to compare, click on the View Comparison button at top.

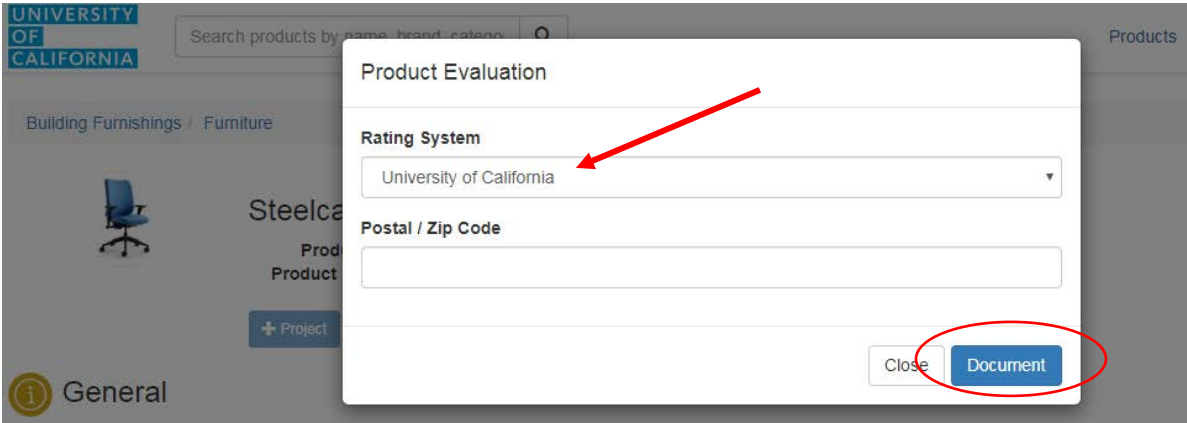


 <p>Steelcase Inc. media.scape® Lounge with ledge</p> <p>Product Category Seating</p> <p>Product Subcategory Lounge</p> <p>remove</p>	 <p>Steelcase Inc. bivi™ rumble seat™ with bivi™ hoodie™</p> <p>Product Category Seating</p> <p>Product Subcategory Lounge</p> <p>remove</p>	 <p>Steelcase Inc. Regard™</p> <p>Product Category Seating</p> <p>Product Subcategory Lounge</p> <p>remove</p>																				
<p>General</p> <table border="1"> <tr> <td>Contact Email</td> <td>customer@steelcase.com</td> <td>customer@steelcase.com</td> <td>customer@steelcase.com</td> </tr> <tr> <td>Contact Name</td> <td>Steelcase Representative</td> <td>Steelcase Representative</td> <td>Steelcase Representative</td> </tr> <tr> <td>Contact Phone</td> <td>800-333-9939</td> <td>800-333-9939</td> <td>800-333-9939</td> </tr> <tr> <td>MasterFormat® Number</td> <td>12 50 00</td> <td>12 50 00</td> <td>12 50 00</td> </tr> <tr> <td>Product Page</td> <td>External Link go</td> <td>External Link go</td> <td>External Link go</td> </tr> </table>			Contact Email	customer@steelcase.com	customer@steelcase.com	customer@steelcase.com	Contact Name	Steelcase Representative	Steelcase Representative	Steelcase Representative	Contact Phone	800-333-9939	800-333-9939	800-333-9939	MasterFormat® Number	12 50 00	12 50 00	12 50 00	Product Page	External Link go	External Link go	External Link go
Contact Email	customer@steelcase.com	customer@steelcase.com	customer@steelcase.com																			
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Step 4. Verify Compliance

Finally, if you want to verify the product's compliance with the [UC Sustainable Procurement Guidelines](#) Green Spend Criteria, click on the Product Name, then on the Document Contributions Button, then scroll to the University of California Rating System, and then click Document. This allows you to see the list of all third party certifications held by the product (with external links to the actual certificate by the certifying body), along with a statement of Compliance at the bottom of the page.





Certifications and Standards

BIFMA LEVEL® Certificate

[LEVEL 1 \(SCS-SCF-01905\)](#)
Certified by SCS Global Services
valid 2015-11-30 - 2018-09-01



LEVEL Certification

BIFMA LEVEL®	1
BIFMA LEVEL® Certificate #	SCS-SCF-01905
BIFMA LEVEL® Certificate URL	External Link <input type="button" value="go"/>
BIFMA LEVEL® Certification Date	2015-11-30
BIFMA LEVEL® Certifier	SCS Global Services
BIFMA LEVEL® Expiration Date	2018-09-01

University of California

General: University of California Compliant	Contributes
Meets Required Compliance	

Step 5. Purchase!

Once you've selected the product you want to buy, you still have to go through the normal process of creating a cart in Gateway. Depending on how much demand there is for this type of solution, there may be options in the future to integrate the Ecomedes site with Gateway or a supplier's punch-out catalog.

Thank you for using this site to purchase more sustainable! Please provide any feedback to heather.perry@ucsb.edu.