

On Line Time Reporting Calendar
Jan thru Jun 2018

Pay Schd	Pay Period Begin	Pay Period End	Payroll Roster		Pay Compute	Check Date	Leave Reporting		Report Leave Using
			Open	Close			Open	Close	
B2	12/31/2017	1/13/2018	1/16/2018	1/17/2018	1/18/2018	1/24/2018	1/16/2018	1/17/2018	IDTC
MO	01/01/18	01/31/18	01/12/18	01/24/18	01/26/18	02/01/18	01/12/18	01/24/18	PYLV
B1	01/14/18	01/27/18	01/29/18	01/31/18	02/01/18	02/07/18	01/29/18	01/31/18	IDTC
B2	01/28/18	02/10/18	02/12/18	02/14/18	02/15/18	02/21/18	02/12/18	02/14/18	IDTC
MO	02/01/18	02/28/18	02/09/18	02/21/18	02/23/218	03/01/18	02/09/18	02/21/18	PYLV
B1	02/11/18	02/24/18	02/23/18	02/28/18	03/01/18	03/07/18	02/23/18	02/28/18	IDTC
B2	02/25/18	03/10/18	03/12/18	03/14/18	03/15/18	03/21/18	03/12/18	03/14/18	IDTC
MO	03/01/18	03/31/18	03/09/18	03/21/18	03/23/18	03/29/18	03/09/18	03/21/18	PYLV
B1	03/11/18	03/24/18	03/26/18	03/28/18	03/29/18	04/04/18	03/26/18	03/28/18	IDTC
B2	03/25/18	04/07/18	04/09/18	04/11/18	04/12/18	04/18/18	04/09/18	04/11/18	IDTC
MO	04/01/18	04/30/18	04/12/18	04/23/18	04/25/18	05/01/18	04/12/18	04/23/18	PYLV
B1	04/08/18	04/21/18	04/23/18	04/25/18	04/26/18	05/02/18	04/23/18	04/25/18	IDTC
B2	04/22/18	05/05/18	05/07/18	05/09/18	05/10/18	05/16/18	05/07/18	05/09/18	IDTC
B1	05/06/18	05/19/18	05/21/18	05/23/18	05/25/18	05/30/18	05/21/18	05/23/18	PYLV
MO	05/01/18	05/31/18	05/14/18	05/23/18	05/25/18	06/01/18	05/14/18	05/23/18	IDTC
B2	05/20/18	06/02/18	06/04/18	06/06/18	06/07/18	06/13/18	06/04/18	06/06/18	IDTC
B1	06/03/18	06/16/18	06/18/18	06/20/18	06/21/18	06/27/18	06/18/18	06/20/18	IDTC
MO	06/01/18	06/30/18	06/12/18	06/21/18	06/25/18	06/29/18	06/12/18	06/21/18	PYLV

Please always check the PYLV screen to verify last day to enter leave for MO pay periods.

The Following are UCSB Observed Holidays: Jan 1, Jan 15, Feb 19, Mar 30, May 28