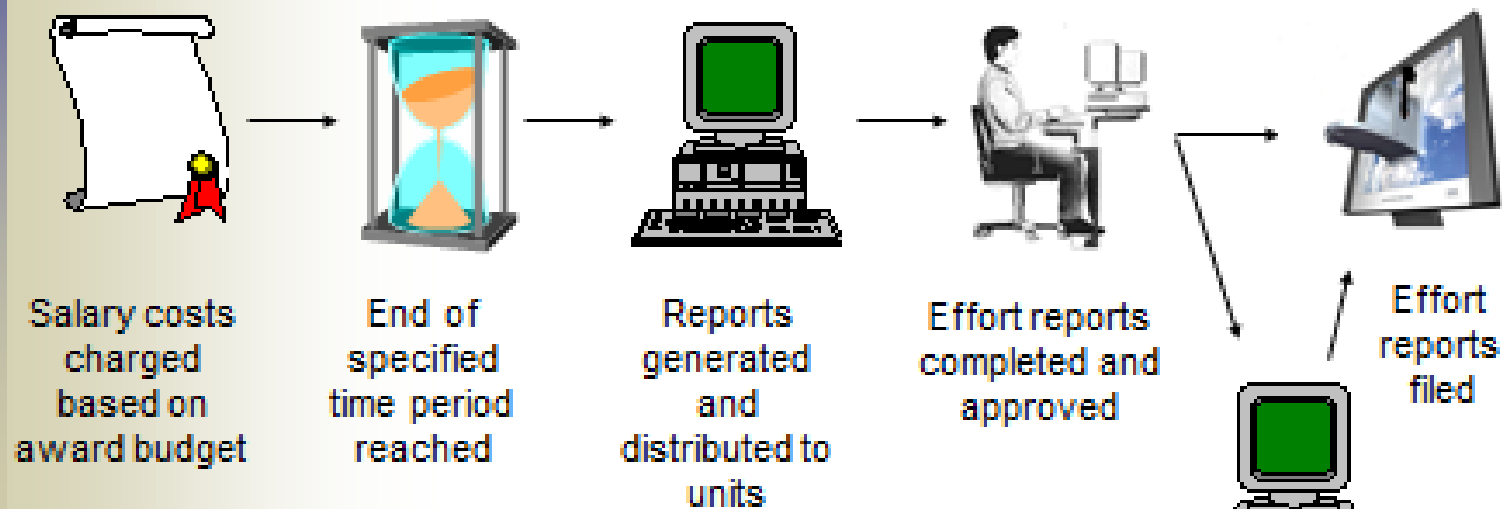


Typical Effort Reporting Process



Salary costs charged based on award budget

End of specified time period reached

Reports generated and distributed to units

Effort reports completed and approved

Effort reports filed

Payroll or cost share adjustments made, if necessary

Effort report shows % of salary charged to various funding sources. The certifier is verifying that the payroll distribution reasonably reflects the actual effort expended on the activity.

