

# Directions for Bay Alarm Services

## If you have an existing alarm system:

As a reminder, Facilities Management will pay for the transition costs from Safecom to Bay Alarm. Your department will pay for the Monthly Alarm Monitoring Fee (\$48.00/month). To facilitate this process, your department will need to complete a **Draw Down Vendor Blanket**. This cost can be split among departments, and the order will route through those departments for approval.

The **Draw Down Vendor Blanket** should be set-up using the following field selections:

**Supplier:** BAY ALARM SERVICE; Type in "Bay" and select Bay Alarm. The address and phone number will auto-populate.

**Quote/Agreement No.:** 132501A43

**Dates:** select your Start and End date for a period of 3 years (36 months)

**Description:** Provide 24-hour monitoring to the University of California, Santa Barbara, Department of \_\_\_\_\_, for leased and installed Alarm System located in

Bldg: \_\_\_\_\_

Floor \_\_\_\_\_

Room \_\_\_\_\_

**Unit Price:** \$48.00 x 36 months = \$1728.00

Screen shots below:

Completed Vendor Blanket Form:

**UCSB PROCUREMENT GATEWAY**

Available Actions: Add and go to Cart

### Supplier Information

**Supplier:** BAY ALARM COMPANY [more info...](#)  
select different supplier

**Fulfillment Address:** F01: (preferred)  
2264 GOODYEAR AVE  
VENTURA, CA 93003 US

**Supplier Phone:** +1 (805) 662-2723 ext.0000

**Distribution:**  
The system will distribute purchase orders using the method(s) indicated below:  
Check this box to customize order distribution information.

**Fax:** +1 (805) 658-6317

### Order Information

**Start Date:** 4/1/2013  
mm/dd/yyyy

**End Date:** 3/31/2016  
mm/dd/yyyy

**Quote/Agreement No.:** 132501A43

**Description to Supplier (\* see sample text at left):**  
Provide 24-hour monitoring to the University of California, Santa Barbara, Department of \_\_\_\_\_ for leased and installed Alarm System located in Bldg: \_\_\_\_\_ Floor: \_\_\_\_\_ Room: \_\_\_\_\_

1320 characters remaining [expand](#) | [clear](#)

**Supersedes Prior Purchase Order Number:** \_\_\_\_\_  
12 characters remaining [expand](#) | [clear](#)

### Estimated Expenditure

Unit Price	Quantity
1728.00	1

**Total:** 0.00

After completing the form, click Add and Go to Cart : Go.

Scroll down for more directions...

Complete your shopping cart. Add commodity code and object code.

Commodity Code: 72000000

Object Code: 7260

Summary - 38557923 - Draft Requisition - Windows Internet Explorer

https://solutions.sciquest.com/apps/Router/ReqSummary?ReqId=38557923&NavLevel1=Nav\_Oi

File Edit View Favorites Tools Help

Google Search Sign In

Trade-in Property No. *no value*

View/edit by line item...

**Supplier / Line Item Details**

Hide line details For selected line items Add To Favorites Go

**BAY ALARM COMPANY** [more info...](#)

Contract *no value* [edit](#)

PO Number To Be Assigned

PO Clauses [edit clauses...](#)

*no clause*

Quote number *no value* [View/edit by line item...](#)

Add non-catalog item for this supplier...

Product Description	Catalog No	Size / Packaging	Unit Price	Quantity	Ext. Price	
<b>Vendor Blanket - Draw Down</b> <a href="#">more info...</a>						
<b>1 Estimated Expenditure</b>			<b>1,728.00</b>	<b>1</b>	<b>1,728.00 USD</b>	<a href="#">edit</a>
Taxable						
Commodity <b>72000000</b>						
Code Building & Construction & Maintenance Services (labor) (Object Code						
7200 7260 7100 7359 7360 7361 7363 7364 7365 7367 7368 7369 7370 7372 7373 7374)						
Object Code <b>7260</b>						
Code Service Of Equipment						
			<b>Supplier subtotal</b>		<b>1,728.00</b>	
			Sales Tax		0.00	
			Shipping		0.00	
			Handling		0.00	
			<b>Supplier total</b>		<b>1,728.00 USD</b>	

Shipping, Handling, and Tax charges are calculated and charged by each supplier. The values shown here are for estimation purposes, budget checking, and workflow approvals.

**Subtotal** 1,728.00

Sales Tax 0.00

Shipping 0.00

Handling 0.00

**Total** 1,728.00 USD

Finalize Cart. Complete the Accounting Code information and shipping address.