Purpose:

This document provides guidance regarding how to fix the Funding End Date.

Directions for fixing Funding End Dates:

Step 1. Navigate to Funding Entry page

Navigation: Main Menu> Set Up HCM > Product Related > Commitment Accounting > UC Customizations > Funding Entry

Continue to next page...
Step 2. Click Find an Existing Entry and input Set ID, Department, Budget Level and Position Number based on the information highlighted in yellow from the error above. Click Search.

Step 3. Review the Funding Entry information.
Root Cause---Due to the Funding End Date was expired on 11/30/2018 and the Pay Run ID 181231M0X's Pay Begin and End Date was 12/1/2018-12/31/2018.
Step 4. Click **Add a New Value** and input Set ID, Department, Budget Level and Position Number. Click Add.

Step 5. Review how many existing transactions by clicking View All. This position has only one funding set up at this time. Click “+” to add a new funding row.
Step 6. To add a Funding Entry row with same Funding Effective Date: 10/1/2018, same FAU, same Pay Dist%, but remove the Funding End Date or extend the Funding End Date. Click Save and Submit. This new Funding Entry will need to go through AWE.

When adding a new funding, the Funding Effective Date is also important. It should be the same or less than the Pay Begin Date of a current Pay Run.