1. Chair Update:
   a. Reminders:
      i. Enhancement Log
      ii. Pain Points
   b. Phoenix Conversion
2. eCOE/San Diego
3. New Punch-outs/Catalogs
   a. Airgas
   b. Life Tech
   c. Cardinal Health
   d. HD Supply
4. Removals – Cont. Discussion
5. Receiving – Cost vs. Quantity
6. Dept. Buyer Checklist
7. Gateway Brochure
   a. Total Spend Capture
   b. Breakdown
      i. Punchout
      ii. Hosted Catalog
      iii. Non-Catalog
   c. Estimated Savings / Lost Opportunities
   d. Users per Role
   e. Customer Satisfaction (Survey)
   f. Risk Assessment
      i. % of errors and issues
         1. Department Level
         2. Campus Level
      ii. High Risk Audit Items
   g. Processing Time
      i. PO
      ii. Folder
8. AP Invoice Graphs/Data
9. Additional Agenda Items